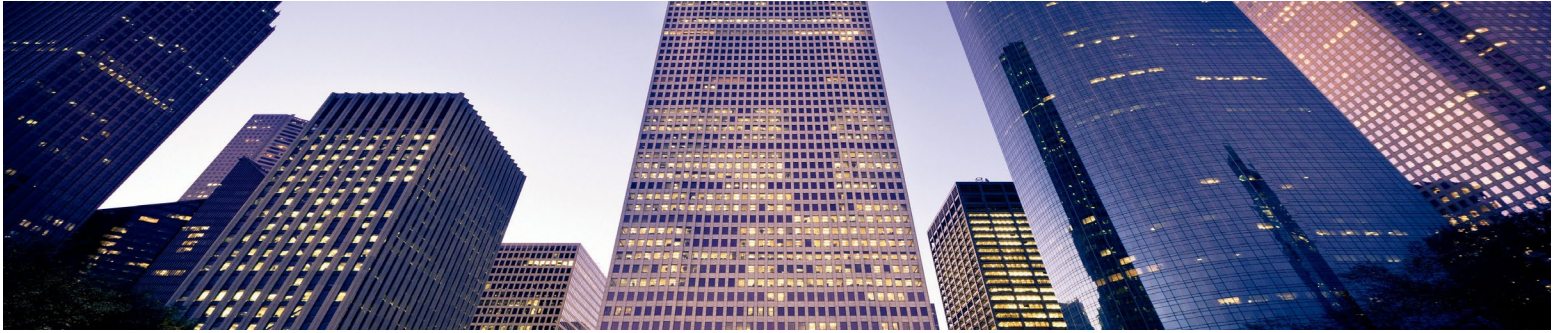


# TRANSPORTATION AND DRAINAGE OPERATIONS



## Interagency Agreement FAQs

This FAQ is designed to provide a general overview of Houston Public Works Interagency Agreements and is not a substitute for legal advice. Please consult with your agency's legal counsel for specific guidance.

### General

What is an Interagency Agreement (IA)?

An IA is a written agreement between two or more government agencies to share resources, services, or expertise to achieve a specific purpose that benefits both parties.

What are the benefits of using an IA?

IAs can save time and money by leveraging existing resources within government agencies. They also promote collaboration and efficiency between agencies.

### Process

What are the steps involved in developing an IA?

The specific steps may vary depending on the agencies involved, but generally, the process involves:

- \* Identifying the need for collaboration
- \* Determining the scope of the agreement
- \* Negotiating the terms of the agreement
- \* Obtaining necessary approvals
- \* Finalizing and executing the agreement

How long does it take to develop an IA?

The timeframe for developing an IA can vary depending on the complexity of the agreement and the internal approval processes of the agencies involved. Houston Public Works key performance metric is processing an agreement within 120 days.

Who negotiates the terms of an IA?

The terms of an IA are typically negotiated by designated representatives from each agency, often with the involvement of legal counsel.

### Content

What are the key elements of an IA?

A typical IA will include:

- \* A statement of purpose
- \* Description of the services or resources to be shared
- \* Roles and responsibilities of each agency
- \* Financial arrangements (if applicable)
- \* Term of the agreement
- \* Termination clause
- \* Dispute resolution procedures

Are there different types of IAs?

Yes, there are different types of IAs, such as:

- \* Advance Funding Agreements
- \* Contribution of Funds agreements
- \* Memorandum of Understanding (MOUs)
- \* Maintenance Agreement
- \* Interlocal Agreement
- \* Infrastructure Reimbursement Agreement
- \* Encroachment Agreement